



NEW PHOENIX

TRANSLATION & SERVICES



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www.qatarphoenix.com



Our Core Values

Purpose

We believe every decision we make must uphold integrity and be driven by our commitment to customer satisfaction.



Mission

We believe every decision we make must uphold integrity and be driven by our commitment to customer satisfaction.



Vision

Our mission is to deliver innovative, high-quality products and services that consistently exceed the expectations of our customers.



Services Overview

➤ Legal Translation (All Languages)

We specialize in certified translations that are legally recognised by Qatari ministries, embassies, and international bodies. Our expert translators cover over 20+ languages, including Arabic, English, French, Hindi, Malayalam, and Urdu.

We handle:

- Legal contracts, court documents, and certificates
- Academic transcripts and diplomas
- Technical, medical, and financial documents.
- Website and marketing content

All translations are delivered with precision and confidentiality.

➤ PRO Services

Our dedicated Public Relations Officer (PRO) services handle all your government interactions.

We assist with:

- Visa processing (employment, family, visit)
- QID applications, renewals, and cancellations
- Immigration, labor, and municipality procedures
- Company staff documentation and government submissions

Save time and avoid long queues—we do it for you.





Services Overview

➤ Document Attestation & Legalization

Whether for immigration, education, or business, we manage the complete document attestation process.

Services include:

- MOFA (Ministry of Foreign Affairs) attestation
- Embassy and consulate legalization
- Attestation of birth, marriage, degree, and commercial documents

We ensure your documents meet international and local requirements.

➤ Company Formation & Business Setup

Starting a business in Qatar? We guide you through every step of the business setup process, including:

Commercial registration (CR).

- Trade license application and renewal.
- Adding or removing business activities.
- Arranging local Qatari sponsors.
- Translating legal documents for official use

We help you launch your business quickly and legally.





Services Overview

➤ Visa & Immigration Services

We provide end-to-end support for all types of visa and immigration procedures:

- Work visas for employees
- Family and dependent visas
- Exit permits and travel clearance
- Legal translation for visa applications

We ensure accuracy and speed at every step.

➤ Tax Card & NOC Services

Managing tax-related documents in Qatar can be challenging. We make it simple by providing:

- New tax card applications
- Tax card renewal and updates
- Issuance of Tax NOC (No Objection Certificate)
- Coordination with relevant tax authorities

Ideal for new businesses and CR renewals.





Services Overview

➤ Court & Legal Support Services

We assist with the preparation, translation, and submission of court-related documents:

- Legal translation for court cases and disputes
- Court notices, affidavits, and legal complaints
- Document organization and case file support

Our certified translators ensure accuracy in legal language.

➤ Certificate & License Services

We handle the paperwork for obtaining and modifying official certificates or licenses.

This includes:

- Commercial registration (CR) changes
- Activity addition or removal
- Municipality and Chamber of Commerce approvals
- Health and safety permits

We handle the process from submission to approval.





Services Overview

➤ Digital & Marketing Services

To help your business grow, we offer multilingual digital content and marketing support:

- Website translation (Arabic ↔ English)
- SEO-optimized content writing
- Social media content in multiple languages
- Brand messaging tailored for the Qatar market

We ensure your content reaches the right audience effectively.

➤ Document Clearance Services

We offer full document clearance solutions, saving you from time-consuming procedures:

- Collecting, processing, and submitting documents to authorities
- Embassy and MOFA documentation follow-ups
- Tracking and final delivery

Ideal for busy professionals and businesses needing smooth documentation.



PROFESSIONAL TRANSLATION IN OVER 300+ LANGUAGES

Certified • Accurate • Confidential

At New Phoenix Translation & Services, we provide professional translation solutions tailored to your legal, business, personal, and technical needs — with 100% accuracy and cultural sensitivity.

- **Certified by Ministry of Justice**
- **Over 300+ Languages**
- **Fast & Confidential**
- **Affordable Pricing**

WHAT WE TRANSLATE

◆ **Legal Documents**

Contracts, affidavits, court documents, POAs

◆ **Business Documents**

Company profiles, MOAs, reports, trade licenses





WHAT WE TRANSLATE

- ◆ **Medical Files**

Reports, prescriptions, discharge summaries

- ◆ **Academic Materials**

Certificates, transcripts, research papers

- ◆ **Technical & Engineering Content**

Manuals, safety guides, specifications

- ◆ **Web & Marketing Content**

Website content, brochures, ads, social media

INDUSTRIES WE SERVE

- ◆ **Legal & Corporate.**

- ◆ **Healthcare & Education.**

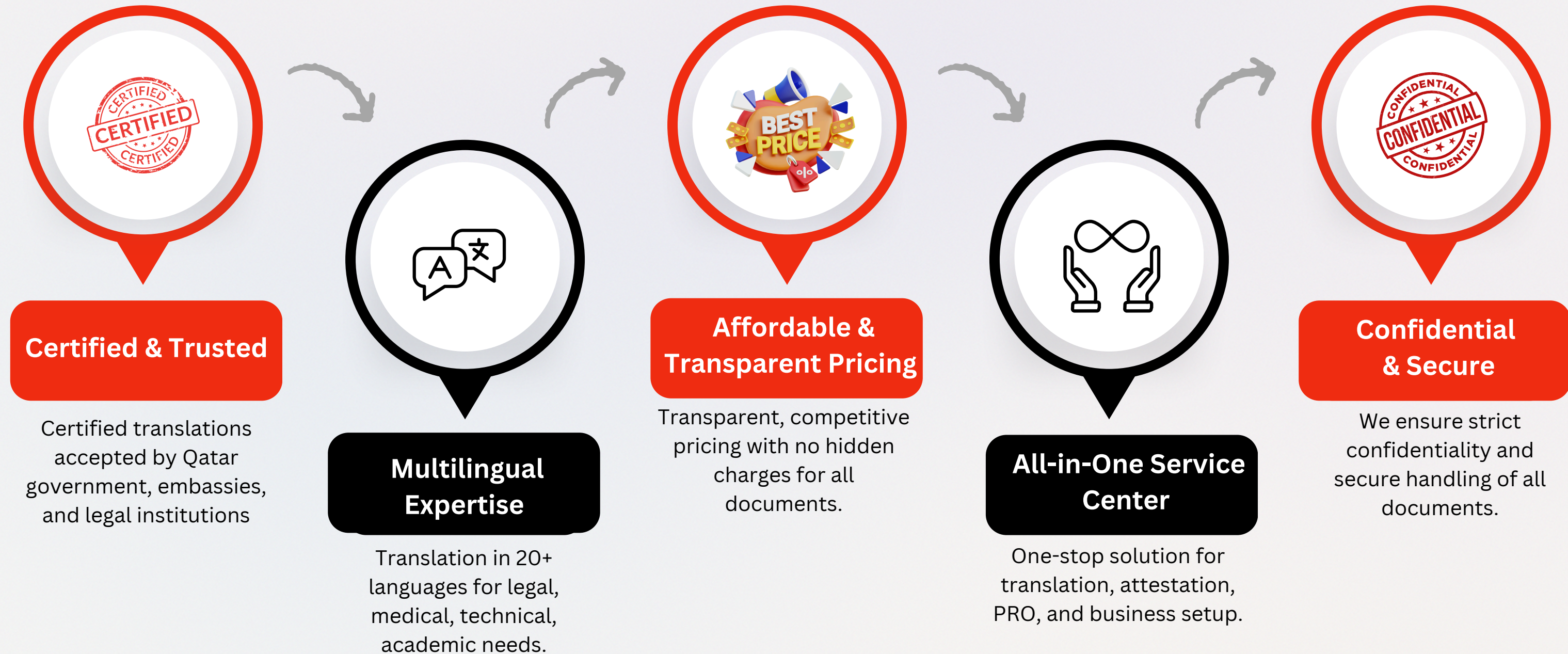
- ◆ **Government & Immigration.**

- ◆ **Real Estate & Engineering**

- ◆ **Tourism & Hospitality**

WHY CHOOSE US

NEW PHOENIX TRANSLATION & SERVICES



Our Process



Consultation

Submit your documents online, by email, or in person for processing.



Document Evaluation

We review documents and provide clear quotes based on official requirements.



Evaluation & Quotation

Certified experts deliver services accurately, following legal standards with full confidentiality.



Delivery & Support

Receive completed documents promptly, with continued support for follow-ups and clarifications.

OUR MANAGEMENT TEAM



ADIL SHERIEF

CEO ,Director

A visionary leader driving innovation and strategic growth at every level of the organization.



MOIDEEN HUDAWI

Marketing Manager

Expert in brand building and lead generation with a sharp focus on market trends and customer engagement.



ANWARI

Operation Manager

Ensures efficient workflows, resource management, and smooth execution of all operational processes across departments.



SHAFEEQUE FAIZY

COO

Oversees daily operations and aligns business functions with long-term company goals and performance benchmarks.

Get In Touch

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